

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 24th January 2023 Meeting Notes				
1.	Attendees and apologies				
	Present:	Cllrs Elizabeth Threlfall, Chuck Berry, Martin Smith, Gavin Grant.			
	Apologies:	Steve Hind, Becky Chivers, Peter Hatherell, Dai Davies, Phil Exton, Graeme Wood, Martin Evans, Becky Robinson, Chris Pope, Roger Budgen, Ian Cain, Steve Carroll, Catherine Ball.			
2.	Notes of last meeting				
		The minutes from the CATG meeting dated 25 th October 2022 are here Agenda for Malmesbury Area Board on Tuesday 29 November 2022, 7.00 pm Wiltshire Council			

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3.	Financial Position				
		<p>Budget 2022-23</p> <p>(a) £26,150.00 - LHFIG allocation 2022-23</p> <p>(b) £42945.41 - Underspend from 2021-22 (Inc. committed schemes)</p> <p>(c) £0.00 Area Board underspend</p> <p>(d) £0.00 - 3rd party Contributions TBC</p> <p>(e) £69,095.41 Total Budget 2022-23 (a+b+c+d)</p> <p>(f) Committed /New schemes 2022/23 = £42,550.00</p> <p>Current Balance £26,545.41 (e-f)</p>			
4.	Top Priority Schemes (Priority 1)				
	<p>7-20-7 Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station.</p> <p>https://www.google.co.uk/maps</p> <p>07/09/21 Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p> <p>16/11/21 Land issue complications established and to be resolved if the decision is made to extend the footway. This will take time.</p>	<p>24/01/23 Approval from Royal mail received to move the post box.</p> <p>Construction programmed for 6th Feb. Note: following the LHFIG meeting, SH has been notified that because of construction delays due to Ringway winter maintenance duties, this scheme will now be programmed within the Milestone contract from April.</p>	<p>1.</p>	

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		<p>SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall to be invited.</p> <p>08/02/22 Decision to continue in two phases. 1 Continue with dropped kerb crossings where possible. 2. Continue to progress issues to enable footway to be extended including land and moving post box.</p> <p>26/04/22 3 way lights required for the sets of dropped kerbs near the fire station and currently in the Ringway programme for Feb 2023. If the land issues regarding the footway extension can be resolved then it is possible this could be undertaken at the same time.</p> <p>25/10/22 Land issues still being resolved. Liaison with Royal Mail to move the post box being undertaken. Malmesbury TC to confirm 30% contribution.</p>			
	<p>7-21-12 Sign / road markings on cycle route between Malmesbury / Sherston</p>	<p>08/09/20 Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>01/12/20 Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+ Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment.</p>	<p>24/01/23 Construction pack issued to Ringway and completion date anticipated for 10th March.</p>	<p>1.</p>	

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		<p>Contribution to be requested from PC. 12/07/22 Discussion with Martin Smith undertaken. Design and costs being developed. Current estimate £6500. 25/10/22 Martin Smith confirms Sherston PC have approved design to be implemented. Works package and implementation to be progressed.</p>				
	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Junction layout at the Triangle War Memorial.</p> <p>Review of weight limit signs at entrances to Malmesbury.</p>	<p>26/04/22 SH to arrange site meeting to discuss the junction at The Triangle and in relation to the HGV issues in Gloucester St. (GG, ET, PE, SH) 12/07/22 Site meeting undertaken. It was agreed that effective enforcement of the existing weight restriction was the initial way forward. Councillors to discuss with Police and consider 'lorry watch'. Town Council considering relocation of war memorial. Site meeting with Becky and Councillors to clarify maintenance issues along Gloucester St. Becky to arrange refresh of road markings at junction of Abbey Row with the 'Triangle' 25/10/22 Further complaints received regarding HGV's on the corner on Gloucester St.</p>	<p>24/01/23 Weight limit signs at entrances to Malmesbury being reviewed. Discussions regarding 'Lorry Watch' being raised again with the Police. Discussion required to consolidate this range of issues including temporary removal of the war memorial issue. SH, ET, GG</p>		1.	

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		<p>It is a long process to relocate the war memorial and the TC will continue with this.</p> <p>It was agreed to review the weight limit signs at the entrances to Malmesbury.</p> <p>A separate issue to be raised by Malmesbury TC to review the speed limit in Gloucester Road.</p>			
7-21-1	<p>Sherston - Bollards, Church St (opposite Gray's garage)</p> <p>Submitted 14/2/.2021</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p>22/06/21</p> <p>Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.</p> <p>16/11/21</p> <p>Cost estimate approx. £3,000</p> <p>Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost.</p> <p>(Check whether any permissions are required for a conservation area.)</p> <p>08/02/22</p> <p>As the work is within the highway, permissions from conservation officers are not required unless controversial.</p> <p>26/04/22</p> <p>Bollard solution prioritised to be progressed. Add to Priority 1 list</p> <p>12/07/22</p> <p>Detail being considered. General concern within Highways about placing bollards closer than 450mm to</p>	<p>24/01/23</p> <p>Bollard installation. Works package with Ringway. Target completion end of January.</p>	1.	

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		<p>edge of carriageway. Possible changes to footway. Further discussion required with Martin Smith.</p> <p>25/10/22</p> <p>Further discussion undertaken. Low cost solution to install a flexible 'Jislon' bollard a few metres to the south of the entrance to Anthony Close, agreed by Sherston PC. PC contribution up to £1k agreed. Design and implementation to be progressed.</p>				
	<p>7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p>26/04/22</p> <p>Issues associated with the Thames Path to be prioritised</p> <p>Hedge trimming Refresh of centre lines and consideration of cats eye replacement. Locations for pedestrian in road signs. Add to Priority 1 list</p> <p>12/07/22</p> <p>Signing and road marking proposal being developed. Existing hedge growth likely to affect sign locations. Extent of hedge trimming to be established once design proposal is available.</p> <p>25/10/22</p> <p>Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £3500</p> <p>Parish Council to agree approval and contribution.</p>	<p>24/01/23</p> <p>Parish Council confirmation to go ahead with signing and road marking proposal.</p> <p>Note that this order will not be undertaken by Ringway due to the end of the contract. Milestone will undertake this work which will be programmed from April onwards.</p>		<p>1.</p>	

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		One particular tree obstructing visibility. BC to investigate.			
7-22-5 B4042 Lea Top	<p>Request for safety measures.</p> <p>26/04/22 Check collision history. Consider tree trimming and warning signs. Possible bus shelter removal. Add to Priority 1 list</p> <p>12/07/22 Site visit undertaken. Signing and road markings being developed. Hedge growth prevents sign installation on approach from the west and cannot be removed until end of bird nesting season (March to end of August). Further discussion required on whether bus shelter is to be removed.</p> <p>25/10/22 Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £4500 Parish Council 30% contribution agreed. BC to investigate hedge trimming. PC queries regarding scheme proposal to be resolved.</p>	<p>24/01/23 Works package submitted to Ringway. Target completion end of February.</p>	1.		
7-22-9 Brinkworth – Bridleway 50	<p>Request for £1500 funding to improve part of the bridleway.</p> <p>25/10/22</p>	<p>24/01/23 Discussion required to understand how funding is to be exchanged and clarity</p>			

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		Lay scalplings. Stephen Leonard (Wiltshire Council Rights of Way) to be involved. 30% PC contribution agreed. Raise to Priority 1	for the ordering and implementation process.		
	7-22-10 Little Somerford – RoW 7,9 and 10	Request to replace 10no. stiles with self closing gates to promote easier access. 25/10/22 Agreed in principle but exact costs of gates to be confirmed including delivery (total approx. £2000) Stephen Leonard to be involved to secure licenses and supervise installation by footpath group. PC agreed contribution of around £600. Raise to Priority 1	24/01/23 Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process.		
5.	Other Priority issues				
a)	6314 Lea village	16/11/21 ET requested issue to remain on the tracker. ET discussing with Danny Everett from Wiltshire Council Drainage team. 26/04/22 ET to discuss with Danny Everett. 21/10/22 No progress	24/01/23 Site visit undertaken. Scheme is not an LHFIG issue. To be CLOSED		
b)	7-21-6 The Dauntsey / Seagry Road south from Great Somerford	Request for speed limit change 22/06/21	24/01/23 No progress		

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	<p>running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20</p>	<p>Metro count has been requested. Send SID process to Elizabeth Threlfall. 07/09/21 SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET 16/11/21 Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500. 08/02/22 Parish Council to submit a Traffic Survey Request form for a metro count. 26/04/22 Traffic survey counts still to be undertaken. PC requests for verge Planter box details and locations will have to be approved by Becky Chivers. 25/10/22 Waiting for Traffic Survey information.</p>			
c)	<p>7-22-2 Sherston – approach speeds</p>	<p>20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers. 12/07/22 Becky is liaising with PC 25/10/22 Site meeting to be undertaken – Becky Chivers/ Martin Smith</p>	<p>24/01/23 Gate installations being progressed. BC/ MS</p>		

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d)	7-22-6 Corston, A429 junction with Mill Lane.	Road safety on bend on approach from Malmesbury. 12/07/22 PC considering a SID 25/10/22 Mounting SID on lighting column is ok but shouldn't be connected to electrics.	24/01/23 BC confirms this has been accepted by Wiltshire Council and that an order has been raised for Atkins to enable the SID to be connected to the lighting column.		
e)	7-22-8 Lea and Cleverton PC - The Spinney access to B4042	Request to move 30mph sign further out towards Lea. 25/10/22 It is not appropriate to change position of 30/40mph limits at this location. Separate non-LHFIG visibility issue with substation position. Scheduled improvement to signing and lining at LEA Top should influence vehicle speeds here.	24/01/23 Teams discussion undertaken. Suggest Traffic survey (metrocount) to check speeds for vehicles travelling east down the hill from Malmesbury and then possible SID.		
f)	7-22-11 Little Somerford – raised footway	Request to repair raised footway, currently unusable between Little Somerford and Great Somerford. 25/10/22 Site meeting to be arranged SH/ ET/ BC.	24/01/23 Site meeting undertaken. Structure is precarious for walkers but sound and usable if kept clear of undergrowth. To be CLOSED		
g)	7-22-12 Brokenborough – footpath gate.	Request to replace of old footpath stile with kissing gate. 25/10/22 Stephen Leonard to be involved. Cost of kissing gate approx. £400 plus VAT. 30% PC contribution to be agreed.	24/01/23 PC contribution agreed. Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process.		
6.	New Issues submitted since previous meeting				

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	7-22-14 Malmesbury – Market Lane	Request to remove ‘No Entry’ sign at Oxford Road and bollards installed to enable Market Lane to be pedestrianised.	Planters suggested. To be CLOSED		
	7-22-15 B4042 Brinkworth – Footway Phase 2	Continuation of footway following completion of Phase 1 in May 2022.	Site visit to be undertaken.		
	7-22-16 Grittenham	Request for location signing	PC to approve. Estimate for total scheme cost of up to £1000.		
	7-22-17 Corston near Southside Close	Request for formal crossing	Site meeting required SH, ET		
	7-23-01 Malmesbury, Cross Hayes car park.	Request for disabled parking space to be allocated adjacent to ‘Imperial Hearing’	GG to investigate two existing disabled bays nearby and discuss with ‘Imperial Hearing’.		
7.	Other items -				
	<ol style="list-style-type: none"> 1. Reminder that all Highways Improvement Requests should be sent to LHFIGrequests@wiltshire.gov.uk otherwise they may get overlooked. The link to raise an issue is here Local Highway and Footway Improvement Groups - Wiltshire Council 2. Malmesbury TC/ Gavin Grant issue with some existing lighting columns in Malmesbury not suitable for installation of CCTV and that if a new column is installed it is understood funding would have to come from LHFIG. Application for replacement lighting columns submitted for a substantive bid. 3. Schemes that are greater than the cost of the LHFIG budget can be assessed for possible submission as Substantive Schemes once agreed through the LHFIG. 				

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8.	Agreement of Priority 1 schemes Note: Issues which are 'Greyed out' indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)
	<p>1. Gloucester Rd/ Old Stn Mews – initial dropped kerbs. Cost estimate £4000 (LHFIG £2800, Malmesbury TC £1200) plus additional footway to be considered</p> <p>2. Malmesbury to Sherston cycle route signing. Cost estimate £6500 (LHFIG £4550, Sherston PC £1950).</p> <p>3. 7-21-1 Sherston, Church Street proposed bollards. Cost estimate being reviewed.</p> <p>4. 7-21-2 Ashton Keynes – Issues associated with Thames Path crossing of the B4696.</p> <p>5. 7-22-5 B4042 Lea - safety measures to be considered.</p> <p>6. Review of weight limit signs at entrances to Malmesbury.</p> <p>7. 7-22-9 Brinkworth – Bridleway 50, lay scalpings. Cost Estimate £1500 (LHFIG £1050, Brinkworth PC £450)</p> <p>8. 7-22-10 Little Somerford – Replace 10no. stiles with self closing gates. Cost estimate £2000 (LHFIG £1400, PC £600)</p> <p>9. 7-22-12 Brokenborough – footpath gate. Cost estimate £400 (LHFIG £280, PC £120)</p>
9.	Date of Next Meeting:
	4th April 2023 via TEAMS

Malmesbury Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £26545.41.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

